

**The U.S. Department of Housing and Urban Development (HUD) recently released the FY 2021 Notice of Funding Opportunity (NOFO) for HUD's Continuum of Care Program Competition FR-6500-N-25 HHA Local Request for Proposals.**

Homelessness & Housing (HHA) serves as the Collaborative Applicant for the Okaloosa Walton Homeless Continuum of Care (FL-505). As the Collaborative Applicant HHA is **accepting proposals** for projects that wish to use CoC Program Homeless Assistance funding from HUD. HHA requires applicants to submit proposals in esnaps and a hard copy with additional requirements outlined in this RFP, Rank and Review, and Scoring Process.

**Overview:**

The CoC Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by non-profit providers, State, and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.

New and renewal project applications will be accepted and ranked for funding by the Okaloosa Walton Homeless Continuum of Care Grant Review Committee. **The CoC encourages applications from applicants that have never previously received CoC funds, as well as, from applicants that are currently receiving or have in the past received CoC funds.** The CoC provides technical assistance to ensure that the process is accessible to all eligible applicants, including those who have not received CoC funds in the past. It is important to read this entire document, attachments, and HUD Program Guides including the NOFO before submitting an application to ensure all requirements are met.

The Grant Review Committee will competitively rank projects on how they improve the performance of the local homeless assistance system and will reallocate funds to higher performing projects. This year HUD is putting an emphasis on prioritizing projects that employ strong use of evidence and data, including the cost-effectiveness and impact of homelessness programs on positive housing outcomes, racial equity, partnering with Housing, Health, and Service agencies, and reducing unsheltered homelessness and recidivism. Please read the Review and Ranking Procedures attachment for more information on reallocating, ranking, and review. All projects must follow a housing first approach and agree to utilize One Way Home, the coordinated entry system. Please read this entire document and HUD's NOFO.

**Critical Deadlines:**

- Notice of Non-renewal due to HHA no later than September 30, 2021
- Applicant workshop via Zoom October 7, 2021 at 12:00pm
- Project Applications submitted to HHA in E-Snaps and one hard copy by October 16, 2021 4:00pm
- Applications reviewed for completeness and submitted to Grant Committee October 19, 2021
- Review Committee Meeting TBD. The committee will have one week to review applications
- Rankings to CoC Board for approval October 26th (Results posted on [www.hhalliance.org](http://www.hhalliance.org))
- All project applicants advised of acceptance/rejection October 29, 2021
- Consolidated application and Priority Ranking posted to website on November 12, 2021
- Consolidated Application to be submitted on or before November 16, 2021

**Okaloosa Walton Homeless CoC has been notified by HUD that the amounts below are estimated for the upcoming funding cycle with a maximum of eligible to be applied for.**

- Annual Renewal Demand (ARD): **\$687,797**
- Anticipated Tier I amount: **\$687,797**
- Anticipated Tier II amount: **\$129,503**
- Bonus Project amount: **\$34,390**
- DV Bonus Project amount: **\$95,113**

**Eligible project applicants:**

- Nonprofit organizations
- States
- Local governments
- Public housing agencies

**For profit organizations are NOT eligible to apply for grants or to be sub-recipients of grants**

Prior to submitting an application, applicants should ensure that they meet the following threshold criteria:

- 1) Must propose an eligible activity for an eligible homeless population
- 2) Must be an eligible contractor for federal funds with a current SAM certification and current tax exempt status
- 3) Must not propose to use HUD funds to supplement current funding
- 4) Must be able to provide the following information:
  - a.) Signed authorization to apply for CoC funding and agreeing to all items in next section
  - b.) Most recent IRS 990 or audit report and auditor's management letter
  - c.) IRS 501(c)(3) designation letter
  - d.) Current board roster
  - e.) Copies of code of conduct/ethics, conflict of interest, organizational chart, and personnel, procurement, and accounting procedures
  - f.) Match letter for 25% of the applied amount subtracting leasing if applying for PSH
  - g.) All other requested documents described in Scoring Tool

**Newly proposed and renewal projects will be accepted for the following eligible projects:**

**ELIGIBLE PROJECTS:** ALL PROJECTS SHOULD APPLY FOR ONE YEAR GRANT TERMS.

1. Permanent supportive housing projects may apply for projects that will serve 100 percent chronically homeless households.
2. Renewal PSH projects (Additional items outside ESNAPS are required and must be verified by HHA). See Scoring Tool in Scoring Process.
3. Renewal HMIS project for the costs that can only be carried out by the HMIS Lead for a minimum amount of \$52,552 (will be ranked #1 to meet HUD reporting requirements)

4. Permanent Housing -Rapid Rehousing (PH-RRH) that serve homeless households including unaccompanied youth
5. Rapid-Rehousing (PH-RRH) for survivors of domestic violence, stalking, and dating violence.
6. Supportive Services Only-Coordinated Entry for the Coordinating Entity.
7. Supportive Services Only-CES through DV Bonus

*Beginning with the FY 2017 CoC Program Competition, HUD allows project applicants to apply for a new expansion project under the reallocation process or bonus in order to expand existing eligible renewal projects that will increase the number of units in the project or allow the recipient to serve additional persons. HUD has clarified that the component type for the existing project and the new expansion project must be identical (e.g., an existing PSH project may only apply for a PSH expansion, an existing RRH project may only apply for a RRH expansion). Projects may not apply for an expansion to replace other funding sources. Applicants seeking funding for an expansion project should complete the relevant section of this application.*

*You can apply for a new project that will expand an existing eligible CoC Program renewal project (see Section III.B.2.j of the NOFO), so long as it is the same component and type (e.g., both the new and renewal project applications are PH-PSH). To apply for a new project that will expand an existing eligible CoC Program renewal project you will create and submit **two** project applications: a “**Stand-alone New**” and a “**Stand-alone Renewal**.” For instructions to complete a “**Stand-alone Renewal**” project application, review the “**Renewal Expansion Process and Questions**” instructions on pages 17-19 of the **CoC Renewal Project Application Detailed Instructions**.*

**DV Bonus:** *Applicants that wish to apply for the DV Bonus must agree that 100% of participants served are or will be survivors of domestic violence, dating violence, sexual assault, or stalking.*

1) *For RRH component projects*

- a. *CoC score. Up to 50 points in direct proportion to the score received in the CoC application.*
- b. *Need for the project. Up to 25 points based on the extent the CoC quantifies the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.*
- c. *Quality of the Project Applicant. Up to 25 points based on the previous performance of the applicant in serving survivors of domestic violence, stalking, sexual assault, and dating violence, and their ability to house survivors and meet safety outcomes. The CoC must demonstrate that the project will use trauma-informed, victim-centered approaches.*

2) *For SSO- CE*

- a. *CoC score. Up to 50 points in direct proportion to the score received in the CoC application.*
- b. *Need for the project. Up to 50 points based on the extent the CoC quantifies the need for the a coordinated entry system that better meets the needs of domestic violence survivors.*

**Per CoC policy HHA’s HMIS renewal project will be ranked number 1 in order to ensure all HMIS and reporting requirements are met for our CoC.**

FL-505

CoC Program

Request for Funding Proposals

Applications Due October 16, 2021

**Applicant Workshop:**

All those interested in applying for the HUD CoC program should attend the grant workshop. Please submit questions regarding the application to [Sarah@hhalliance.org](mailto:Sarah@hhalliance.org) prior to the Workshop. The Workshop will include reviewing the application, eligibility requirements, funding requirements including prioritizing most vulnerable, chronically homeless and other populations, bonus projects, and housing first. HMIS requirements will be reviewed but no HMIS end user training will take place during the Workshop. All other questions and concerns that are submitted via email will be addressed.

**Grant Workshop: HHA will host a Grant Workshop via Zoom**

- Applicant workshop via Zoom October 7<sup>th</sup>, 12:00pm. An invite will be sent for Grant workshop via Constant contact.

See Invite:

Join Zoom Meeting

<https://us02web.zoom.us/j/81240126612?pwd=dXliM1I2T21qNDdRMjF6V1FQY0h1QT09>

Meeting ID: 812 4012 6612

Passcode: 438637

One tap mobile

+13017158592,,81240126612#,,,,\*438637# US (Washington DC)

+13126266799,,81240126612#,,,,\*438637# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 812 4012 6612

Passcode: 438637

Find your local number: <https://us02web.zoom.us/j/keofHAHGm>

Requirements: All applicants will certify in writing to the following:

- Submit program data and participate in the Homeless Management Information System (HMIS) or have an equivalent system and submit de-identified data to HMIS if a domestic violence provider. Applicants must agree to adhere to HMIS policies and pay required HMIS fees (3% of grant award). This is an allowable cost and should be included in the budget.
- Follow FL-505 Written Standards
- Participate in One Way Home, coordinated entry system, and accept referrals that prioritize the most vulnerable from the Supportive Housing Registry maintained by HHA.

- Be a member in good standing, membership dues must be current at time of submittal
- Participate in all CoC activities and attend 75% or more CoC meetings.
- Applicants must ensure and demonstrate that they understand the Conflict of Interest guidelines found in CFR 578.95 (b)(c)(d) and are free of any conflicts in interest.
- Attend trainings, conferences, webinars, or other technical assistance HUD or the CoC provides regarding CoC Program funds, Racial Equity, Equal Access Rule, and the administration of those funds as needed. HUD annual training is mandatory attendance for project applicants
- Agencies that are awarded CoC Program funds are to be monitored and evaluated at a minimum of annually by the Continuum of Care. The data results and outcomes of the monitoring and evaluations will be shared with the Grant Committee. The Grant Committee will utilize the evaluations, data, and outcomes, in the decision-making process for future applications. Agencies are required to allow at least one annual site-visit by HHA or CoC designated monitor.
- Promote geographic diversity of programs throughout our CoC by covering both counties.

Agencies that serve survivors of domestic violence are encouraged to apply and are exempt from having to utilize the HMIS, however they will need to agree to participate in One Way Home and provide data from a comparable database

To be eligible for funding under this NOFA, project applicants must meet all statutory and regulatory requirements in the Hearth Act of 2009, the CoC Program Interim Rule (24 CFR part 578), the FY2021 CoC Program NOFA, the FY2019 HUD General Section NOFA, and any HUD published CoC Program New Project Application Guidance. You can find these documents at [www.hudexchange.info](http://www.hudexchange.info)

Policy Priorities: Found in NOFO on page 9 and 10

1. Ending homelessness for all persons
2. Using a Housing First approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partnering with Housing, Health, and Service Agencies
6. Racial Equity
7. Persons with Lived Experience

CoC Program Implementation: Found in NOFA on pages 11-17

1. Performance-Based Decisions

Appropriations Act:

- a. CoC's cannot receive grants for new projects, other than through reallocation, unless the CoC competitively ranks projects based on how they improve system performance as outlined in Section VII.B.1.a of this NOFA;
- b. HUD is increasing the share of the CoC score that is based on performance criteria; and
- c. HUD will prioritize funding for CoC's that have demonstrated the ability to reallocate resources to higher performing projects.

FL-505

CoC Program

Request for Funding Proposals

Applications Due October 16, 2021

ALL PROJECT APPLICANTS MUST COMPLY WITH General Administrative Requirements on HUD's website

- Compliance with Fair Housing and Civil Rights Laws Non-tribal
- Equal Access to Housing in HUD programs regardless of sexual orientation or gender identity
- Participation in HUD sponsored Program Evaluation
- Organizations OMB Administrative Requirements
- Drug-Free Workplace
- Equal Opportunity for Faith-based and Community
- Safeguarding Resident/Client files
- Compliance with Federal Funding Accountability and Transparency Act of 2006
- Physical Accessibility
- Violence Against Women Act
- Conducting business in accordance with ethical standards/codes of conduct

All agencies interested in applying for CoC Program funds should read the NOFA on HHA's website [www.hhalliance.org](http://www.hhalliance.org) or at HUD's website.

**Submittal:**

All project applications must be submitted in ESNAPS as well as one hard copy HAND-DELIVERED to HHA Admin office located at 151 Mary Esther Blvd Unit 509. DO NOT MAIL. Applications submitted through any other means will not be reviewed. The deadline for both submissions is October 16, 2021 by 4:00pm. If applications are not received by that date they will not be reviewed. **Please make sure the hard copy contains all requested information. This RFP does request more than the application in ESNAPS requests.** If you have any questions please email [Sarah@hhalliance.org](mailto:Sarah@hhalliance.org).

Helpful Links:

<https://www.hudexchange.info/programs/e-snaps/>

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

<https://www.hudexchange.info/programs/coc/toolkit/program-components-and-eligible-costs/>

<https://www.hudexchange.info/programs/coc/toolkit/grant-administration/>

FL-505  
CoC Program  
Request for Funding Proposals  
Applications Due October 16, 2021

FL-505  
CoC Program  
Request for Funding Proposals  
Applications Due October 16, 2021



FL-505  
CoC Program  
Request for Funding Proposals  
Applications Due October 16, 2021

**Evaluating Projects Submitted by Victim Service Providers:**