



April 15, 2025

Attendance:

In person: Emily Proctor, Eric Vandermolen, Brooke Davis, Gerard Baghwatsingh

Via Zoom: Jim Gaylord, Janet Brack, Donna Morgan, Dean Talley

HHA Staff:

Kelli Hernandez

Public Attendance:

Debi Riley

Topic	Discussion/Recommendations	Action	Responsible	Follow-up
Welcome & Call to Order	Meeting was called to order by Jim Gaylord at 12:15pm			
Quorum established	No discussion			
Approval of Agenda	Janet motioned, Emily 2nd	Motion Passed		
Approval of Meeting Minutes	Brooke made the motion to approve the minutes from February 2025 as presented, Emily 2 nd	Motion Passed		
General Review & Discussion:				
Staff Reports: Financial Report	Brooke made the motion to approve the financials as presented, Eric 2nd	Motion Passed		
Staff Reports: Program Report	Current FY program numbers were shared, agency monitoring in progress	No action		

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Staff Reports: ED Report	Housing Manager, Christina Osborne, hired and onboarding. Nearly \$4,000 raised during the March fundraiser. No exact number yet. Single audit finalized and delivered to Board. Board previously voted to approve the audit report via email.	No action		
Committee Reports: Coordinated Entry	Update requested to CE Policies and Procedures to 1) rework the prioritization list and 2) include a clause allowing expedited assistance to clients who have found their own housing CE Committee unanimously presented the request to the Board.	Motion passed		
Committee Reports: Executive Committee	No report			
Committee Reports: Grant Committee	No report			
Old Business				
	HHA credit card authorization approved by FNBT. Kelli and Dianne are authorized card holders.	No action		

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New Business				
FY26 Budget	Board charged Kelli with the creation of a feedback survey to establish FY Board priorities and the planning of a half-day Board retreat to focus on budgeting, strategic planning, and updating governance documents Board retreat planned for June 17 in Niceville. Specific details to be shared at a later time.	Motion passed		
Discussion and Announcements				
Schedule next Board Meeting	Scheduled for June 17, 2025 to coincide with Board retreat			
Adjournment	Meeting adjourned at 1:00pm			
<p>*****Nothing follows*****</p> <p>Scribe: Kelli Hernandez</p>				