



Okaloosa Walton Homeless Continuum of Care FY26 Challenge RFP Scoring Rubric

Homelessness & Housing Alliance ensures project applicants meet basic threshold requirements for eligibility to apply for Challenge Funding. Overall scores will determine the Notice of Intent to Award. Projects in higher tiers will be prioritized for overall funding allocation. Project budgets can be funded in whole or in part.

Reviewer:

Date:

Applying Agency:

Total Score: ___/135

Amount Requested:

Amount Awarded:

Project Prioritization Tiers

Okaloosa Walton Homeless Continuum of Care will rank Challenge project applications utilizing a tiered prioritization system in alignment with the CoC Strategic Plan, mission, vision and Board directives. Projects in higher tiers will be prioritized for overall funding allocation. (Mark in which tier this application will be ranked)

Tier 1	Capacity Building – Case Management	
Tier 2	Capacity Building – Shelter capacity (ES, TH, PSH)	
Tier 3	Maintenance of current projects	
Tier 4	Establishment of new projects	

PROGRAM DESCRIPTION

The applicant must demonstrate the ability to utilize funds to serve eligible populations.

80 Points Possible

Points Awarded: _____

Project narrative clearly demonstrates a history of successfully serving homeless or imminently homeless populations through housing stabilization services.	0-10 pts.	
Project narrative clearly describes current services including gaps in service.	0-10 pts.	
Project narrative clearly describes how funding will build agency capacity.	0-10 pts.	

Project narrative clearly defines project goals and objectives.	0-10 pts.	
Project narrative clearly identifies measures used to track progress toward stated goals and objectives.	0-10 pts.	
Project narrative clearly describes how the agency implements housing first, low-barrier, and trauma-informed practices and procedures.	0-10 pts.	
Project narrative clearly describes agency partnerships and collaboration with other organizations to support individuals and families.	0-10 pts.	
Applicant has a history of successfully utilizing Challenge Funds.	0-10 pts.	

BUDGET NARRATIVES

The applicant must provide clear descriptions of how Challenge funds will be utilized and the agency's ability to utilize Generally Accepted Accounting Principles to administer funds.

35 Points Possible
Points Awarded: _____

Agency provided a maximum and minimum budget request.	YES 5 points	NO 0 points
Budget narrative clearly describes the overall vision and implementation plan.	0-5 pts.	
Budget narrative clearly demonstrates how Challenge funds will contribute to the agency's capacity.	0-5 pts.	
The agency provided a full budget narrative including intentions for funding and proposed match contribution.	0-5 pts.	
Budget narrative clearly describes the special populations to be served with challenge funding.	0-5 pts.	
Budget narrative clearly demonstrates the agency's history with successfully managing grant funding and use of GAAP principles.	0-5 pts.	
Agency provided a complete budget proposal with project totals, administrative total, match total, and overall total budget request.	0-5 pts.	

CoC Participation

The applicant should demonstrate participation in the CoC.

10 Points Possible
Points Awarded: _____

CoC Stakeholder Meeting Attendance (75% or more)	YES 5 points	NO 0 points
Participation in CoC Committees or Working Groups	YES 5 points	NO 0 points

HMIS/Coordinated Entry

The applicant should demonstrate participation in the CoC.

10 Points Possible
Points Awarded: _____

Agency maintains HMIS data quality (A=5pts, B=3pts, C=0pts)	0-5 pts.	
Agency regularly participates in Coordinated Entry including monthly BNL meetings (75% or more)	YES 5 points	NO 0 points

Additional notes for consideration: