



October 28, 2025

Attendance:

In person: Brooke Davis, Lisa Reese, Eric VanDermolen, Ryan Bullard, Alex Brannon

Via Zoom: Donna Morgan, Debi Riley, Janet Brack, Emily Proctor, Stephanie Fitzgerald, Anita Choice, Gerard Bhagwatsingh

HHA Staff:

Kelli Hernandez

Public Attendance:

None

| Topic | Discussion/Recommendations | Action | Responsible | Follow-up |
|---|--|---------------|-------------|-----------|
| Welcome & Call to Order | Meeting was called to order at 12:04 p.m. | | | |
| Quorum established | No discussion | | | |
| Approval of Agenda | No changes | | | |
| Approval of Meeting Minutes | Janet made the motion to approve the minutes from August 2025 as presented, Eric 2 nd | Motion Passed | | |
| General Review & Discussion: | | | | |
| Staff Reports: Financial Report | Eric made the motion to approve the financials as presented, Ryan 2 nd | Motion Passed | | |
| Staff Reports: Program Report | Review of 2025 Housing Needs Assessment | No action | | |

| Topic | Discussion/Recommendations | Action | Responsible | Follow-up |
|--|---|-----------|-------------|-----------|
| Staff Reports: ED Report | Updates on DCF reappropriation of unused Challenge and Unsheltered funding, no official word yet if HHA will receive any. | No action | | |
| Committee Reports: CE/Grants/Exec/ PIT Count | No reports | | | |
| Committee Reports: Housing | Re-established Housing Committee with Donna and Lisa co-chairing. First meeting held, overall goals being discussed | | | |
| Old Business | | | | |
| | None | No action | | |
| New Business | | | | |
| Fundraising consultant proposal | Reviewed proposal to hire Harness as a fundraising consultant firm. ED to gain additional info and quotes from local vendors. | No action | | |
| FY25 Single Audit | Near finalization | No action | | |
| Discussion and Announcements | | | | |
| Announcement | Emily Proctor to resign position immediately due to family move | | | |
| Schedule next Board Meeting | Scheduled for December 16, 2025 | | | |
| Adjournment | Meeting adjourned at 1:15pm | | | |

| Topic | Discussion/Recommendations | Action | Responsible | Follow-up |
|---|----------------------------|--------|-------------|-----------|
| <p>*****Nothing follows*****</p> <p>Scribe: Kelli Hernandez</p> | | | | |